

Transport for the North Board Meeting– Item 4

Subject: Governance Report

Author: Deborah Dimock

Sponsor: Sasha Wayne

Meeting Date: 20 June 2019

1. Purpose of the Report:

1.1 This purpose of this report is:

- a) to notify Members on recent changes to the membership of the Board and the Scrutiny Committee resulting from the May elections and other changes reported to Transport for the North by the Constituent Authorities;
- b) to notify Members that there are currently two vacancies for the position of Vice Chair of the Board but subject to any nominations being made to the meeting to recommend that appointment of new Vice Chairs be deferred to the Annual Meeting;
- c) for Members to consent to the co-option of new LEP Members to the Board;
- d) for Members to appoint a new Monitoring Officer.

2. Executive Summary:

2.1 Following local government elections in May there have been a number of changes to the membership of the Transport for the North Board and Scrutiny Committee and Members are asked to note the new Members as set out in the table at paragraph 3.

2.2 There have also been changes to LEP representatives and to the HS2 representative on the Partnership Board and Members are requested to consent to the co-option of these Members to the Transport for the North Board. Under the provisions of the Transport for the North Regulations all the Constituent Authority Members must agree to the co-option of Members to the Board.

- 2.3 The Monitoring Officer Sasha Wayne has resigned from Transport for the North with effect from the 4th July 2019 and Transport for the North is required to appoint a new Monitoring Officer to replace her.

3. Consideration:

3.1 Appointments

Members are asked to note the appointment of the following new Members to the Transport for the North Board

Authority	Member	Substitute Member
Cheshire East Council	Cllr Craig Browne	
Cheshire West and Chester Council	Cllr Louise Gittins	Cllr Karen Shore
East Riding of Yorkshire Council	Cllr Richard Burton	Cllr Chris Matthews
North East Lincolnshire Council	Cllr Stewart Swinburn	
Tees Valley CA		Cllr Heather Scott
City of York Council	Cllr Keith Aspden	Cllr Andy D'Agorne

- 3.2 Members are asked to note the appointment of the following new Members to the Scrutiny Committee:

Authority	Member	Substitute Member
Cheshire East Council	Cllr Brian Roberts	
Cheshire West and Chester Council	Cllr Richard Beacham	
Cumbria	Cllr David Southward MBE	
East Riding	Cllr Mike Stathers	Cllr Jane Evison
Lancashire County Council	Cllr Matthew Salter	Cllr Andrew Snowden

North East Lincolnshire Council	Cllr Lia Nici	Cllr David Hasthorpe
Sheffield City Region	Cllr Chris Lamb	Cllr Joe Blackham
City of York Council	Cllr Dave Taylor	Cllr Stephen Fenton

3.3 **Board Vice Chairs**

The former Board Vice Chairs Cllr Samantha Dixon and Cllr Ian Gillies are no longer Members of the Transport for the North Board and therefore both positions of Vice Chair of the Board are currently vacant. The term of the Vice Chair is to serve for one year from the Annual Meeting until the next Annual Meeting and therefore any Vice Chair appointed at the meeting on the 20th June would only serve for the remainder of the term until the Annual Meeting to be held on 31st July 2019. Subject to any nominations made at the meeting, it is recommended that the appointment of two new Vice Chairs is deferred to the Annual Meeting.

3.4 **Co-options to the Board**

Members are asked to agree to the co-option of the following representatives as Co-opted Members of the Board.

Organisation	Member	Substitute
Lancashire LEP	Mark Rawstron	
Sheffield City Region		Alison Kinna
HS2	Michael Bradley	

3.5 **Monitoring Officer**

Following the resignation of Sasha Wayne as Head of Legal and Monitoring Officer a recruitment exercise has been undertaken and Julie Openshaw has been appointed as the new Head of Legal. Julie will take up her post as Head of Legal by 3rd September 2019 and Members

are requested to designate her as the Monitoring Officer for Transport for the North from the date of the commencement of her employment with TfN.

- 3.6 In the meantime Transport for the North is required to designate one of their officers as Interim Monitoring Officer and Members will be requested to designate a nominated officer at the meeting as Interim Monitoring Officer until such time as Ms Openshaw takes up her post.
- 3.7 There is no legal requirement for the Monitoring Officer to hold a legal qualification although this is normally the case and if a non-qualified officer is designated as Interim Monitoring Officer they will be supported by suitably qualified and experienced lawyers in fulfilling the requirements of the position until Julie Openshaw can take up the position.

4. Recommendation:

- 4.1 It is recommended that the Board:
1. note the appointment of the new Members to the Transport for the North Board.
 2. defer appointment of new Vice Chairs of the Board to the next meeting
 3. agree to co-opt Mark Rawstron and Michael Bradley to the Transport for the North Board and Alison Kinna as a Substitute Member.
 4. designate Julie Openshaw as Monitoring Officer with effect from the commencement of her employment
 5. designate the nominated officer as Interim Monitoring Officer for the period from 04/07/19 until Ms Openshaw takes up her appointment.

5. Appendices:

- 5.1 None



List of Background Documents:

There are no background papers to this report.

Required Considerations

Equalities:

Age	No
Disability	No
Gender Reassignment	No
Pregnancy and Maternity	No
Race	No
Religion or Belief	No
Sex	No
Sexual Orientation	No

Consideration	Comment	Responsible Officer	Director
Equalities	A full Impact assessment has not been carried out because the report does not introduce any new strategy or service	Deborah Dimock	Sasha Wayne

Environment and Sustainability

No

Consideration	Comment	Responsible Officer	Director
Sustainability / Environment – including	A full impact assessment has not been carried out because the report does	Deborah Dimock	Sasha Wayne



considerations regarding Active Travel and Wellbeing	not introduce any new strategy or service		
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Legal

Yes	No
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Consideration	Comment	Responsible Officer	Director
Legal	The legal implications have been considered and are included in the report.	Deborah Dimock	Sasha Wayne

Finance

No

Consideration	Comment	Responsible Officer	Director
Finance	TfN Finance Team has confirmed there are no financial implications.	Gareth Sutton	Iain Craven

Resource

Yes

Consideration	Comment	Responsible Officer	Director
Resource	The resource implications have been	Stephen Hipwell	Dawn Madin



	considered and are included in the report.		
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Risk

Yes

Consideration	Comment	Responsible Officer	Director
Risk	A risk assessment has been carried out and the key risks are included in the report.	Deborah Dimock	Sasha Wayne

Consultation

No

Consideration	Comment	Responsible Officer	Director
Consultation	A consultation has not been carried out because the report does not introduce any new strategy or service	Deborah Dimock	Sasha Wayne