

Transport for the North Board Meeting – Item 4

Subject: Administrative Arrangements for 5 April 2018 Meeting

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Sponsor: Barry White, Chief Executive Officer

Meeting Date: Thursday 5 April 2018

1. Executive Summary:

1.1 This report sets out the first steps to be taken to enable Transport for the North to address the matters on the agenda for its 5 April 2018 meeting.

1.2 **Recommendation**

That the TfN Board notes and agrees the steps to be taken in relation to the transaction of business at its first meeting.

2. Issue:

2.1 At a meeting of the Shadow Board of Transport of The North on Thursday 8 February 2018, it was agreed that the Inaugural Meeting of Transport for the North take place on Thursday 5 April 2018.

2.2 Conduct of the 5 April 2018 Meeting

To enable the Inaugural Meeting of Transport for the North to take place efficiently it is recommended that the following steps be taken.

2.3 The Chief Executive shall open the meeting by welcoming the 19 Constituent Authority representatives and inviting those representatives present to declare any interests in the business to be transacted.

2.4 Any apologies for absence will be noted.

2.5 The meeting will then be invited to co-opt Mr John Cridland as a Member of the Transport for the North Board. If co-opted, Mr Cridland should make any declarations of interest.

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- 2.6 The 19 Constituent Authority members will then be invited to appoint a person to chair its meetings for 2018/2019. Those eligible to be appointed Chair are any one of the 19 Constituent Authority representatives, a co-opted member and the Independent Chair of the Partnership Board
- 2.7 The person so appointed will then chair the meeting.
- 2.8 The Chair will then invite the meeting to appoint two Vice Chairs for 2018/2019.

3. Purpose:

3.1

Recommendation

TfN Board is asked to open its meeting by following the steps outlined in section 2 above.